

# Congratulations on your Engagement!

The staff at **Madz Ya Look! Salon & Day Spa** would be honored to be a part of your special day. We require a few things in order to confirm your appointment date and time. Please complete the bridal party contract and return via email, fax or bring it to the salon at your earliest convenience.

*Please be aware that this is a contract that requires a credit card to reserve your appointment. The complete cost of all the bridal party services will be quoted upon completion of the forms. Prices are subject to change as your attendants may change their styling needs (add a service).*

We look forward to working with you.

*Once you have decided on the services you would like to book, please:*

- ✓ *Complete the Bridal Contract*
- ✓ *Complete the Appointment Request Form*
- ✓ *Complete the Terms & Conditions Form*
- ✓ *Complete the Credit Card Authorization Form*
- ✓ *Return completed forms by fax, e-mail or mail*

# Bridal Contract

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

E-mail Address:  
\_\_\_\_\_

Location of Wedding:  
\_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Bridal Day Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

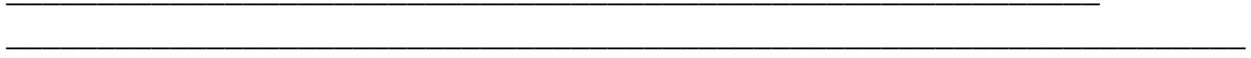
Please Select One Option:

Services will be done in the Salon \_\_\_\_\_ Services will be done offsite\*

\* Offsite Charge: \$150 travel fee to your location. Please call for pricing information.

Desired Time to Depart Madè Ya Look! Salon & Day Spa: \_\_\_\_\_  
am/pm

Any Additional Comments :



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Please find the descriptions of services that are most requested by the bride and groom listed below.

Our menu provides a complete list of services that you may choose for your special day. (Offsite pricing is different)

**Bridal Updo (curls & more)** starts at \$85.00

Please allow at least one hour for this service. Brides are encouraged to schedule a trial run with their stylist prior to the event. Please bring along any head piece, tiara, veil or other items to be used on your wedding day.

**Trial Updo** starts at \$85.00

A trial updo is not required, but it is a great opportunity to meet your stylist and share your vision for your day. It's a chance to get to know each other a bit and create a personalized bridal look to compliment your style and your wedding. Your stylist may create one or more "styles" per booked appointment. Trial updos are charged at the salon rate.

**Wedding Party Updo** starts at \$75.00

Even if you would like your hair down, if it requires the use of a flatiron or curling iron then it is considered an up-do and will be charged as such

**Shampoo & Blow Dry** starts at \$30.00

**Bridal Mineral Make-Up Application** starts at \$55.00

Please allow 45mins for this service.

**Wedding Party Make-Up Application** starts at \$45

Please allow 45mins for this service.

**Airbrush Make-Up Application** starts at \$70

Please allow 45mins for this service.

**Faux Lashes ~ \$28**

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# Appointment Request Form

Bride \_\_\_\_\_

**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

Maid Of

Honor \_\_\_\_\_

**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

Mother Of

Bride \_\_\_\_\_

**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

Mother Of

Groom \_\_\_\_\_

**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

Brides

Maid \_\_\_\_\_

**Hair Type:** Circle all that apply Straight Curly Long Thick Thin

**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

## Brides

### Maid

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**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

### Brides Maid

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**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

### Brides Maid

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**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

### Brides Maid

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**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

### Brides Maid

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**Hair Type:** Circle all that apply Straight Curly Long Thick Thin

**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

## Brides Maid

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**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes

## Flower Girl

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**Hair Type:** Circle all that apply Straight Curly Long Thick Thin  
**Desired Style:** Curls & More, Blow Dry & Down, Braids **Make up:**  
Airbrush, Mineral, Faux Lashes



# Terms & Conditions

By my signature I authorize Made Ya Look! Salon & Spa to charge my credit card the designated amount to secure the appointment (s). I understand that a 30% nonrefundable deposit for total services is required at time of signed contract. The remainder of the fees is due the day of the event.

## SCHEDULING

Scheduling four or more appointments at one time requires that major credit card information be kept "on hold." Add on appointments are welcomed. These appointments will be scheduled subject to availability. Additional people added after signed contract will be charged at contracted rate per person and require a revised contract and possible additional retainer. Once a start time has been determined and contracted this may not be changed without written permission including a revised signed contract. Made Ya look! will do its best to accommodate schedule change requests, however due to multiple bookings per day, this may not always be possible and original contracted time will stay in effect.

## PREPARATION

Please arrive for your appointment at least **15 minutes** prior to your scheduled service to be checked in and prepare for your service. The Bridal party is expected to be ready for hairstyling as outlined in the contracted agreement. For updos on location or in the salon, client's hair must be 100% dry. One day dirty is preferable, however a fresh shampoo is okay as long as there is a good amount of product used before your blow dry. Do Not **Flat IRON**. Clients that are booked for a blowout at the salon will be shampooed and blown out. Clients that are booked for a blowout on location must have hair wet. This is expected to be done in order for the stylists to do their job well and in a timely fashion.

## CANCELLATIONS

As a courtesy to your fellow clients and technician(s), we require a

**cancellation notice of 30 days in advance of the scheduled appointment(s).** In this event, a \$25.00 service charge for each cancellation may be assessed. Failure to give cancellation notice as requested will result in a "no show" charge of the full amount of the service(s) scheduled.

### **LIABILITY RELEASE**

In the event that Made Ya Look! cannot fulfill the services hired for on the event date to an unforeseen emergency or ill-health, a qualified substitute stylist will fill in on the event date. If the client is not agreeable to a substitute fill in stylist, or if no fill in stylist can be provided then no money is owed and a full refund of money already paid to Made Ya Look! will be refunded within two weeks by check.

### **PHOTO RELEASE**

Client agrees Made Ya Look! may use their photo or video likeness for such purposes as promotion of their hair stylist business. This includes web content, advertising or other promotional materials. All images are property of the original photographer/videographer.

### **ACCEPTANCE OF AGREEMENT**

Please understand that you are taking full responsibility for your group, and please share all of this information with your wedding party. If you are in agreement, please promptly sign and return to Made Ya Look! Salon, (fax accepted 302-226-8175) [jen@madeyalooksalon.com](mailto:jen@madeyalooksalon.com). We will not consider your appointment(s) firm until receipt of the signed agreement.

**AGREED**

Date \_\_\_\_\_

\_\_\_\_\_  
(Signed)

# Wedding Price Worksheet

	Price	Quantity	Total Price
Bridal Hair	85		
Bridal Party Hair	75		
Bridal Make Up	55		
Bridal Party Makeup	45		
Trail Session Hair	85		
Trail Session Make Up	55		
Deposit		Total 30% of Total	

# Credit Card Authorization

PLEASE PRINT

Credit Card Type:     VISA     MASTERCARD     AMERICAN EXPRESS     DISCOVER

Name as it appears on Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Credit Card Expiration: \_\_\_\_\_ / \_\_\_\_\_    Security # (on back): \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

Cardholder's Mailing Address: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_    Date: \_\_\_\_\_

Please understand that your full completion of this authorization form helps us to protect you.

Made Ya Look! Salon & Day Spa will keep all of this information strictly confidential.  
Thank You again, for choosing us for your special day and we look forward to pampering you!

## Bridal Checklist

### 9-12 months before your wedding

- It's never too early to contact a bridal coordinator to schedule your bridal services
- Encourage your wedding party to schedule their appointments too

### 6-9 months before your wedding

- Begin a skincare treatments (facial, back facial, microderm) and hair removal programs with your esthetician
- Discuss your hair style, color, and length goals with your hair professional for your big day
- Begin a manicure nail treatment regimen to ensure the strength of your natural nails

### 3-6 months before your wedding

- Begin conditioning treatments on damaged hair and continue up until your big day!
- Continue with skin and waxing services

### 3-4 weeks before your wedding

- Receive haircut & design, if your hair is longer
- If you plan to add acrylic nails to your regimen, have your first set applied
- Host a "beauty shower" with friends and family
- Receive trial bridal design and make up application, don't forget your veil and pictures.

### 2 weeks before your wedding

- To release Tension, enjoy a relaxing massage for yourself and groom.
- Receive brow and lash tint

### 1-2 days prior

- Receive manicure and pedicures, along with bridal party
- The groom should come in for a haircut, men's manicure, and a facial

### Wedding Day

Relax and let us help you and your entire wedding party look your best with bridal hair, make-up application and polish touch up.

Additional Options for our Brides and her wedding parties!!

### Muffins and Mimosa's

An assortment of muffins, cookies, brownies and Danish  
Magnum of champagne and orange juice  
Cost is \$7 per person

Add fruit: fresh fruit assortment, (using local when possible)

Oranges, grapes, melon, pineapple, strawberries

Add additional \$2 per person

### Wine and cheese platter

An assortment of cheeses: brie, gouda, cheddar...grapes, nuts and a jam. Accompanied by Crackers and toast points  
White and Red wines are available. If you would like a

Sangria, just let us know!  
Cost is \$10 per person

We can customize or special request items.

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## Other business that we refer our clients to.....

### Flowers:

Bayberry...302.227.5725

### Cakes:

"Eat cake" Tom Clayton...302.393.3397

### DJ/Music:

Chris Mal...302.249.0011

DJ Hook... 302.757.4665

### Catering:

Bethany Blues...Jessica Nathan 302.644.2500

Nage...Josh Gapaski 302.226.2037

Hyatt...Mary Beth 302.864.9100

### Photography:

Sexton Inc Liz Sexton-Dickerson ~ 443-340-0175

Kam Photograph Keith Mosher ~ 302.228.1852

Sam Ellis ~ [www.samellis.com](http://www.samellis.com)

### Minister:

Ordained Minister ~Charlene Beebe ~ 302.462.0490